

**MINUTES OF THE SHEFFIELD LPC**

held on

**Monday 12 March 2007****Salvation Army Citadel, 10-12 Psalter Lane****ATTENDANCE**

<b>MEMBER</b>	<b>13/3/06</b>	<b>10/4/06</b>	<b>8/5/06</b>	<b>10/7/06</b>	<b>11/9/06</b>	<b>13/11/06</b>	<b>8/1/07</b>	<b>12/3/07</b>
<i>Nominated Contractors</i>								
Tina Cooke (Chair / PEC)	+	+	+	+	+	+	+	+
Spencer Noble (CPA) (Dep. Chair)	+	+	+	+	+	A	+	A
Steve Freedman (Secretary)	+	+	+	+	+	+	+	+
Brigid Murphy (Treasurer)	+	+	+	+	+	+	A	+
Ravi Mohan	+	A	+	+	+	+	A	+
Andrew Duckenfield	+	A	A	A	+	+	A	+
Tristan Needs	+	+	+	+	A	A	+	A
James Wood	N/A	N/A	N/A	N/A	N/A	N/A	+	+
<i>Company Chemist Reps</i>								
Andrew Hartley (Boots/PEC)	N/A	N/A	N/A	A	+	+	+	A
Terry Relf (Lloyds)	+	A	+	A	A	+	+	+
Mary-Jane Sagar (Lloyds)	+	A	+	+	A	+	+	+
Chris Chulu (Lloyds)	+	A	+	+	+	+	+	A
David Russell (Rowlands)	N/A	+	+	+	+	+	+	+
<i>Peak Representative</i>								
Awaiting replacement	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Garry Myers (PSNC Rep)	A	A	A	A	A	A	A	A
<b>Observers</b>								
PCT – Chief Executive								
Susie Coates (PCT)	+	+	+	A	+	+	+	A
Peter Magirr (PCT)	+	N/A	N/A	+	+	+	+	+
Liz Miller (PCT)	+	N/A	N/A	A	A	A	+	A
Michelle Black (PCT)	+	N/A	N/A	A	A	A	A	N/A
Ian Hutchison (PCT)	+(IH)	N/A	N/A	A	A	A	A	+

+ = PRESENT A = APOLOGIES FOR ABSENCE R = RESIGNED N/A = NOT APPLICABLE

		Action
1.	<p><b>Apologies</b></p> <p>Apologies for absence are as noted on the attendance sheet.</p>	
2.	<p><b>Minutes</b></p> <p>The Minutes of the meeting held on 8 January were agreed by all present. Tina suggested that as there was to be a lengthy discussion about Practice Based Commissioning, any matters arising would be postponed until the next meeting.</p> <p>There were two items in the minutes that were updated as follows:</p> <p><b>i) PEC / PCT Update</b></p> <p>Tina reported that Simon Kirk had been appointed as the Sheffield PCT's Director of Strategy and that pharmacy comes under that Directorate.</p> <p><b>ii) MAR Charts</b></p> <p>Steve had written to all pharmacies asking for comments and this would be followed up by a meeting with Social Services.</p>	SF
3.	<p><b>Sheffield School of Pharmacy</b></p> <p>Professor David Gerrett, Head of the School and Pharmacy and Bruce Warner, NPSA, attended for this item.</p> <p>David provided information about the new Sheffield School of Pharmacy at the Sheffield Hallam University that was in the process of gaining accreditation with the Royal Pharmaceutical Society of Great Britain, for undergraduate teaching from September 2008. The curriculum will eventually be 3 years for a Bachelor's degree and a further 2 years for a Masters degree and this will include the pre-registration year. At the end of each year the Pharmaceutical Society will do an evaluation. David explained that it was necessary to identify the kind of pharmacist that will be needed at the end of the 5-year training programme. The first students to graduate from this course will be in 2012. David said he was not anticipating taking overseas students, as he wanted to keep the intake local. There will be 60 students in the first year and this will increase to a maximum of 90 students in future years. The course will include a practice-focussed dispensary in Broomhall, where students will have to dispense and provide advice to patients.</p> <p>The School will employ eight teachers/practitioners, 5 within secondary care, possibly 1 from a surgery and 2 full time equivalent community pharmacists. David had attended the LPC as he wished to have their input and comments on teachers/practitioners within community pharmacy. The LPC agreed that an article should be placed in the bi-monthly newsletter which goes out to all contractors and also put information on the LPC website. David would send a half page article to Steve.</p>	DG/SF
4.	<p><b>Susie Coates – Continuity of appointment</b></p> <p>Peter explained that the arrangement of Susie's joint role of working for the PCT and the LPC would cease at the end of March 2007. The PCT's structure would be finalised and available in May 2007 at the earliest. Peter advised the Committee that all jobs were being reviewed and that the new structure was very uncertain. He could not say for certain exactly how pharmacy development would be taken forward within the new structure.</p>	

	<p>The Committee agreed that administration support was still needed for the LPC and wished to continue with the current arrangement of the PCT invoicing the LPC for half of Susie's salary, for a further year. Steve would write to Peter, as the PCT representative, agreeing to a further year's arrangement and stating that if there were any changes to Susie's pharmacy development role then the LPC would need to review the situation.</p>	<b>SF</b>																		
<p><b>5.</b></p>	<p><b>Appointment of Accountant</b></p> <p>Brigid referred to the need for the appointment of an accountant. The LPC agreed and approved Brigid using the certified accountant who she uses. Brigid tabled a profit and loss sheet for the last financial year, which will be checked by her and Steve.</p>	<b>BM/SF</b>																		
<p><b>6.</b></p>	<p><b>PBC – Consortia Plans</b></p> <p>Tina had spoken to PCT colleagues who were supportive of community pharmacists engaging with PBC. The LMC's view was that there should be a LPC lead for each Consortium. Tina suggested the lead person should be a LMC or PEC representative and a further representative should be a pharmacist who works within each consortium. Both representatives of each consortium would attend meetings together. The leads were agreed as Tina, Spencer, Steve and Andrew H.</p> <table border="1" data-bbox="300 824 1452 1137"> <thead> <tr> <th><b>Consortia</b></th> <th><b>Representatives</b></th> </tr> </thead> <tbody> <tr> <td>Baslow, Sloan &amp; Woodseats</td> <td>Andrew Hartley and Andrew Duckenfield</td> </tr> <tr> <td>Central</td> <td>Tina Cooke and Brigid Murphy</td> </tr> <tr> <td>Northern</td> <td>Spencer Noble and Andrew Duckenfield (or deputy)</td> </tr> <tr> <td>Shiregreen/Burngreave</td> <td>Steve Freedman and James Wood</td> </tr> <tr> <td>Health Alliance</td> <td>Andrew Hartley</td> </tr> <tr> <td>West</td> <td>Steve Freedman and Ravi Mohan</td> </tr> <tr> <td>Hallam</td> <td>Steve Freedman and Andrew Hartley</td> </tr> <tr> <td>Primary Health South</td> <td>Tina Cooke and Richard Plummer</td> </tr> </tbody> </table> <p>It was noted that there had been significant staffing changes within the new Sheffield PCT and it was therefore important to raise awareness of what the LPC and community pharmacists could offer. It was agreed that a list of potential services would be submitted and the H-pylori breath test would be top of the list. Steve had circulated an extract from the PSNC website on enhanced services to contractors. It was thought that this data was not up to date and Steve would write to the PSNC asking for information of any initiatives taking place within the country. Steve had circulated a list of potential services and it was agreed that COPD and falls prevention should be added to the list.</p> <p>The LPC went through the individual Consortia plans to identify what was appropriate. It was agreed that MURs and reduction in waste and repeat dispensing were relevant for all the Consortia. In addition the following services were suggested:</p> <p><b>Sheffield South</b> Anticoagulation</p> <p><b>Parson Cross</b> Anticoagulation, dermatology, other screening services, diabetic management, COPD (including smoking cessation).</p> <p><b>Hallam</b> Minor ailments, access because of opening hours, dermatology, public health role of patient education.</p> <p><b>Shiregreen and Burngreave</b> Contraceptive advice, sexual health screening, anticoagulation, diabetic management, dyspepsia, COPD, support to care homes, minor ailments.</p> <p><b>Central</b></p>	<b>Consortia</b>	<b>Representatives</b>	Baslow, Sloan & Woodseats	Andrew Hartley and Andrew Duckenfield	Central	Tina Cooke and Brigid Murphy	Northern	Spencer Noble and Andrew Duckenfield (or deputy)	Shiregreen/Burngreave	Steve Freedman and James Wood	Health Alliance	Andrew Hartley	West	Steve Freedman and Ravi Mohan	Hallam	Steve Freedman and Andrew Hartley	Primary Health South	Tina Cooke and Richard Plummer	<b>SF</b>
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	<p>COPD, chronic disease management of diabetes, hypertension and asthma, diagnostics and screening, prescribing.</p> <p><b>West</b> Anticoagulation, dyspepsia, COPD.</p> <p><b>Health Alliance</b> COPD, diabetic management, dyspepsia, anticoagulation.</p> <p><b>Sloan and Woodseats</b> Anticoagulation, contraceptive advice.</p> <p>The LPC considered they could contribute to the Turnaround objectives by making considerable savings. It was agreed that the best approach to the Consortia was starting with a strong base by submitting information on previous successes, for example smoking cessation and stating the number of patients who had been treated. Reference would then be made to other potential services that community pharmacists could provide.</p> <p>There was a discussion about whether the PCT budgets would continue. In particular there was concern in regard to the H-Pylori service and Peter agreed to write to Phil Kitching asking how payments for this service, would continue after 31 March 2007.</p>	<b>PM</b>
<p><b>7.</b></p>	<p><b>Any other business</b></p> <p><b>i) Minor Ailments Scheme</b></p> <p>Mary Jane raised the matter of the minor ailments scheme and asked whether this was continuing. Peter explained that at the moment PCT staff do not have the authority to spend any more money as expenditure is capped. Services do not automatically roll over and there has to be a case put forward for consideration for all services.</p>	
<p><b>8.</b></p>	<p><b>Next meeting</b></p> <p>The next meeting will be held on <b>Monday 14 May 2007</b> at the Salvation Army Citadel, Psalter Lane – 7.00 – 9.30 pm. Jan Sobieraj, the Sheffield PCT’s Chief Executive would be attending. Tony Wilson, Project Manager, would be attending for a discussion on business continuity.</p> <p>It was agreed that a presentation, outlining the achievements of Sheffield community pharmacy contractors, would be given to Jan.</p>	<b>ALL</b>

14 May	9 July
10 September	12 November 2007

Steve Freedman - ☎ 0773 178 1449 / Susie Coates - ☎ 0114 226 3110